

**MINUTES  
FINANCE COMMITTEE  
Monday, December 7, 2015  
City Hall, Room 310**

**Immediately following Personnel which begins at 5:00 p.m.**

MEMBERS: Alders Tom De Wane, Andy Nicholson, Tom Sladek and Guy Zima

Others Present: Ald. Randy Scannell, Dawn Foeller, Diana Ellenbecker, Rick Jensen, Mike Hronek, Lynn Boland, Dave Litton, Joanne Bungert, Nikki Gerhard and others

1. Roll Call. All present, except for Ald. Tom DeWane as he was excused.
2. Approval of the Agenda.

Motion to approve by Ald. Tom Sladek; seconded by Ald. Andy Nicholson.

3. Approval of the minutes of the Finance Committee meeting of October 15, 2015.

Motion to approve by Ald. Tom Sladek; seconded by Ald. Andy Nicholson.

Motion to amend agenda to discuss agenda item 7 prior to agenda item 4 by Ald. Tom Sladek; seconded by Ald. Andy Nicholson. Motion approved and carried; therefore discussion of item 7 occurred; resuming with regular order of business directly thereafter.

4. Report of the Purchasing Manager:
  - a. Request approval to award the purchase of Cisco Fire Wall Hardware and Fire Power Software to Camera Corner Connecting Point for \$48,995.

Motion to approve by Ald. Tom Sladek; seconded by Ald. Andy Nicholson.

- b. Request approval to award the purchase a 2016 Type III Ambulance to Everest Emergency Vehicles for \$172,912.

Motion to approve by Ald. Tom Sladek; seconded by Ald. Andy Nicholson.

- c. Request approval to purchase a 2016 Fire Engine Pumper from Pierce Mfg. for \$584,265.

Rick Jensen addressed the committee on this item. He stated there were nine qualified bidders showing interest, with three vendors attending the pre-bid meeting, however Pierce Mfg. was the only one that actually came forth providing a bid. Pierce has had a competitive advantage with being so close; not incurring costs that other vendors may incur as to delivery of product. Pierce Mfg. is and has been the top vendor in the United States. There was discussion on specifications of this product and how that affected other bidders. Although disappointment was expressed as to no other vendors submitting bids; if this was to be set out for re-bid it is believed the end result would be the same.

Ald. Guy Zima addressed his concerns with regard to history of competitive bidding and problematic dynamic of single source bidding. He spoke of prior work groups that were comprised of the purchasing department, department representatives and a few alders to review large levy equipment purchases. It is possible a separate communication may be brought forward by Ald. Guy Zima to resurrect a similar committee, as this remains a concern for the committee.

Motion to approve by Ald. Tom Sladek; seconded by Ald. Andy Nicholson.

- d. Request approval to award a 5 year contract for vehicle towing Crosby Heavy Duty Wrecker Service. Estimated cost is \$45,500 (~\$9,100 per year).

Rick Jensen explained that Crosby Wrecker Service is the lowest cost provider/bidder; they have had this contract for the last seven to eight years and by far the low cost vendor. The Inspection Department uses this contract to remove abandoned vehicles from neighborhoods; the City uses this service for heavy duty equipment tows and police tows.

Motion to approve by Ald. Tom Sladek; seconded by Ald. Andy Nicholson.

5. Discuss the amount needed from the contingency fund for Police and Fire Commission with the hire of 18 fire fighters, 12 police officers and police chief; Human Resources is estimating \$23k.

Dawn Foeller explained this is for the extraordinary recruitment process needed for the active recruitment in this area.

Motion to approve by Ald. Tom Sladek; seconded by Ald. Andy Nicholson.

6. Request by Ald. Wery to begin discussions and take public input on how to Utilize the approximately \$5.4 million dollars being rebated from excess Stadium tax revenue when State passes the final bill.

Dawn Foeller commented this was a carryover item brought forward by Ald. Chris Wery. Ald. Guy Zima stated that upcoming was a public hearing, a meeting by itself, not to be held in front of the Common Council. Ald. Guy Zima proposes this should be addressed in a meeting in conjunction with the Common Council; or a special meeting of Council.

Motion recommending this item be addressed in conjunction with Common Council as a special hearing or regular session of Council by Ald. Andy Nicholson; seconded by Ald. Tom Sladek.

7. Request by Ald. Tim DeWane to review Green Bay Housing Authority's tax exempt status and its past history as a whole.

Nikki Gerhard, Community Services Agency, spoke on this topic as Robin Hallet was unavailable. In lieu of property taxes the GBHA pays Payment in Lieu of Taxes (otherwise known as PILOT) on an annual basis. It is a voluntary payment they make to the City of Green Bay. The amount of PILOT is calculated at 10% of rent charged, less utility expenses. Public Housing Authorities use a federal HUD form to calculate PILOT.

These tax exempt properties are not assessed. Fair market is established by rent collected; that fair market rent is determined by the federal government.

There was brief discussion on the Green Bay Housing Authority's programming, who they serve and what requirements are needed to be met in order to participate in the programming.

Ald. Andy Nicholson asked Dawn Foeller for estimated assessed values on these properties. Questions and concerns were addressed on this issue and it was decided to hold for further discussion after more information is provided.

Motion to hold until next meeting by Ald. Andy Nicholson; seconded by Ald. Tom Sladek.

#### 8. Report by the Finance Director.

Dawn Foeller addressed the committee stating that changes have been implemented to the 2016 budget document. Director Foeller stated she is waiting on the setting of the final sanitary sewer rates, which should be approved next week. Currently in the works is a final document indicating the summary of changes made by the Joint Personnel and Finance Committee, along with the Common Council. Director Foeller also mentioned the anticipated carryover projects will be incorporated in forthcoming document.

Motion to receive and place on file by Ald. Tom Sladek; seconded by Ald. Andy Nicholson.

Motion to adjourn by Ald. Tom Sladek; seconded by Ald. Andy Nicholson. Meeting adjourned at 7:00 p.m.

Respectfully submitted by:  
Lorri Kornowski  
Recording Secretary

2015 Contingency Fund  
\$92,220

- 1) **THIS MEETING IS AUDIO TAPED:** THE AUDIO OF THIS MEETING & MINUTES ARE AVAILABLE ON LINE AT [WWW.CI.GREEN-BAY.WI.US](http://WWW.CI.GREEN-BAY.WI.US).
- 2) **ACCESSIBILITY:** Any person wishing to attend who, because of a disability, requires special accommodation should contact the City Safety Manager at 448-3125 at least 48 hours before the scheduled meeting time so that arrangements can be made.
- 3) **QUORUM:** Please take notice that it is possible that additional members of the Council may attend this committee meeting resulting in a majority or quorum of the Common Council. This may constitute a meeting of the Common Council for purposes of discussion and information gathering relative to this agenda.
- 4) **REPRESENTATION:** The party requesting the communication, or their representative, should be present at this meeting.